

To: Band Parents & Students
From: Brad Leyrer
Re: Entering and exiting school via C108 (“band room”)

Security of the band & orchestra room has become an increasing concern. This policy is being necessitated by the large number of students who are using the room as a before and after school “hang out.” In addition in recent weeks students have become rude and insubordinate to staff members while in the band room.

A reminder that per the student handbook, students who arrive early to school should report to the cafeteria or Welser Gym hallway.

The following policy will be enforced beginning with 2nd semester on Tuesday January 22, 2008:

Entering school via C108 (band room) (outside Farnhurst doors):

1. Students who are in chamber orchestra or orchestra winds may enter the room at their assigned time.
2. Students who arrive WITH AN INSTRUMENT may enter between 7:50 and 8:00 AM (please do not knock/bang on the doors, they will be unlocked at 7:50).
3. At no time will students (even if you are in band or orchestra) enter through these doors if you do not have an instrument.
4. **Students not in band or orchestra may not enter the room at any time.**

Exiting school via C108 (band room) (outside Farnhurst doors):

1. The C-Wing doors to C108 will remain locked until 3:00 (dismissal bell is at 2:52). At 3:00 those students who are in band or orchestra may enter to GET THEIR INSTRUMENT. Nobody is permitted to simply walk through the room to exit the building.
2. **Students not in band or orchestra may not enter the room at any time.**
3. Students who have a scheduled rehearsal (jazz band, etc) may enter at 3:00.
4. The room will be locked after the group at 3:00 has been admitted.

****Students will be referred to the office for insubordination for violating these rules.****